

latask10

Tasklist

The **Tasklist activity** allows authors to create a series of tasks which are marked off as completed by Learners. Each individual task may be compulsory or not, or require the completion of other tasks to become available.

This activity provides an excellent method to integrate "lead-up" or "follow-on" activities outside of LAMS.

For example, Authors can create a tasklist to check that Learner's have read a particular chapter in a textbook, or have completed a certain activity in the classroom.

The tasklist allows sequence authors to create **custom conditions** which can be applied to branching activities.



Animated Tutorial

This animation explains how to create and use the **Task List** Activity

Unknown macro: {live-template}


Monitoring Task List

(edit)

Summary Screen

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The **Summary Tab** for *Task List* allows Monitors to see which tasks have been completed by Learners at a glance.

- Where a learner has completed a task, that task is marked with a  symbol.
- Where a task has not been completed, LAMS displays a bold dash (—) symbol.

If the **Monitor needs to verify these tasks...** option has been selected on the **advanced authoring** tab, the Monitor will see the option to **Confirm Completion** of tasks for each learner. When the **Verify** option has been selected, the Sequence Monitor must confirm that each learner has completed the assigned tasks **before** they can move on to the next activity in the sequence.

Detailed Task Summary

[View
Detailed
Task
Summary](#)

By clicking on the hyperlinked task name at the top of each column, Monitors can view more detailed information about that particular task.

The detailed task summary displays the properties of the task (such as whether or not there is a parent task, or whether adding comments or files is permitted), and allows Monitors to download Learner attachments or view Learner comments, where applicable.

Instructions

[View
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In the Authoring Environment, Authors can use the **Instructions Space** to attach support files for a specific activity, or leave comments for other Monitors about how a given activity should be run.

These comments and files can be viewed from here - the **Instructions Tab**.

Edit Activity

Clicking the **Edit Activity** button opens a new screen identical to the `'Basic'` tab in the authoring environment.

- In **LAMS Version 2.0.4**, Live Editing can only be performed on activities that students have not yet reached.
- **LAMS Version 2.1+** has [Revised Live Edit Permissions \(click here for details\)](#) that allow Monitors to modify activities that have already been attempted by Learners.

Unlike **Live Edit**, this form of Editing can only modify the content of an activity, as opposed to the structure of a sequence.

Statistics

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The **Task List Summary** screen displays:

- The title of each task
 - Who suggested each task (typically the monitor who started the lesson, unless **Allow Learners to Create their own tasks** has been enabled.
 - The total number of learners who have completed each particular task.
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