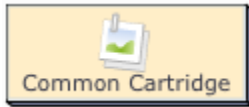


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Common Cartridge Tool



Common Cartridge activity allows sequence authors to use [IMS Common Cartridge](#) packages as well as [IMS Basic LTI](#) as content in their sequences.

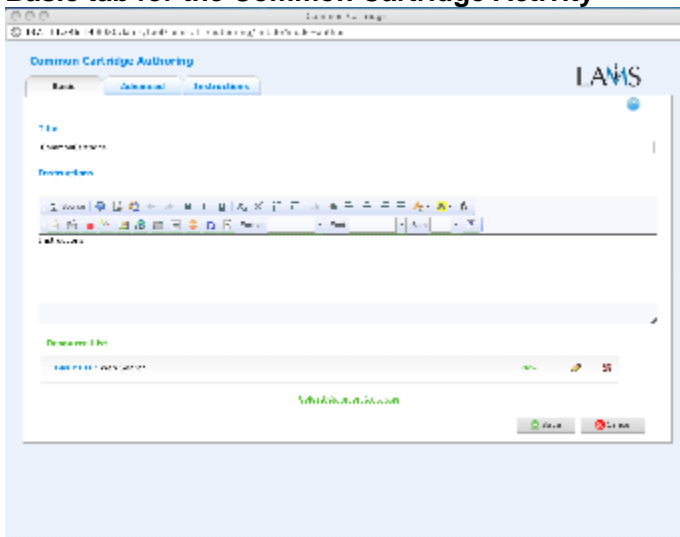
Common Cartridge Activity Authoring

[Basic Tab](#) | [Advanced Tab](#) | [Instructions](#) | [Conditions](#)

All properties sheets contain three tabs:

- The **Basic** tab controls the content of the activity.
- The **Advanced** tab controls how the activity behaves.
- The **Instructions** tab allows authors to comment on the activity itself.

Basic tab for the Common Cartridge Activity



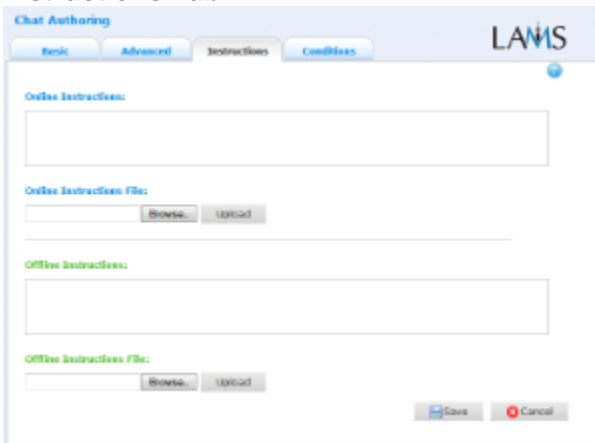
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w of the Common Cartridge Activity Basic tab.
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Advanced tab for the Common Cartridge Activity



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Instructions Tab



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w of the Instructions tab. **This is the same for all activities.**
The **Instructions** tab contains the same features for all Activities.

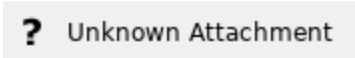
It allows the Author to create specific instructions for the activity, as well as upload files that may be useful for running the activity (ie: support documents, etc.). It is a resource that can be used by teachers who are running the sequence for their learners. (In the Monitoring Environment, the Instructions for an Activity can be viewed by double clicking the activity on the *Sequence* tab and then selecting the *Instructions* tab.

The instructions can be retrieved by other authors who open the activity, or by monitors running the sequence.

There are two types of Instruction possible, Offline and Online, depending on the mode that the teacher wishes to run the activity. The feature is useful for teachers who are sharing sequences with their colleagues as it provides an area where the Author can describe any learning objectives and/or the specific purpose of the activity.

Monitoring Common Cartridge

Summary Screen



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w of the Common Cartridge Monitoring Summary tab.

The Common Cartridge summary page allows monitors to view statistics on the access to all IMS CC and IMS Basic LTI resources. Statistics can be compared as an entire set, on a per-user basis.

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Instructions

In the Authoring Environment, Authors can use the **Instructions Space** to attach support files for a specific activity, or leave comments for other Monitors about how a given activity should be run.

These comments and files can be viewed from here - the **Instructions Tab**.

Edit Activity

Clicking the **Edit Activity** button opens a new screen identical to the *'Basic'* tab in the authoring environment. **Edit Activity** allows modifications to be made to the Common Cartridge activity while the sequence is being run.



Note that if a learner has begun the assessment, it cannot be edited.

Unlike **Live Edit**, this form of Editing can only modify the content of an activity, as opposed to the structure of a sequence.

Statistics

The **Common Cartridge Statistics** screen displays a list of all learners who have attempted each resource.